



HOSPITAL ROOMS DIGITAL ART SCHOOL

Risk Assessment Template

Purpose: To identify, assess, and manage risks associated with conducting art workshops in mental health settings.

Scope: Covers workshop content, art materials, and facilitation processes.

Workshop Title:

Facilitator Name:

Date:

Location:

Duration:

Assessment Date:

Assessor Name:

Review Date:



Identified Hazards

Hazard Description: Detailed description of the potential hazard.

Likelihood: Low, Medium, High

Severity: Low, Medium, High

Risk Rating: Combined score of likelihood and severity

Risk Control Measures

Preventive Measures: Steps to prevent the hazard from occurring.

Control Measures: Actions to control or mitigate the risk if it occurs.

Responsibility: Person responsible for implementing the measures.

Implementation Date: When the measures should be in place.

Example:

Hazard Description	Likelihood	Severity	Risk Rating	Preventive Measures	Control Measures	Responsibility	Implementation Date
Allergic reaction to paint	Medium	High	High	Use hypoallergenic paints, check participant allergies	Provide first aid, have allergy medication on hand	Workshop Facilitator	Before workshop

Types of Risk

Workshop Content Risks

Content Sensitivity: Ensure content is appropriate for the mental health setting.

Emotional Triggers: Identify any content that may trigger negative emotions or memories.

Engagement Level: Ensure activities are engaging but not overwhelming.

Art Materials Risk

Material Safety: Ensure all materials are non-toxic and safe for use.

Allergies: Identify potential allergens in art materials.

Physical Hazards: Ensure materials or equipment do not pose physical harm (e.g., sharp tools).

Storage and Disposal: Proper storage and disposal of materials and tools to prevent accidents.

Facilitation Risks

Facilitator Preparedness: Ensure facilitators are trained and well prepared for the workshop.

Service User Interaction: Manage interactions to prevent any escalation of distress.

Monitoring and Support: Continuous monitoring of participants and providing support as needed.

Environment Risks

Workshop Space: Ensure the space is safe and suitable for conducting the workshop.

Accessibility: Ensure the space is accessible for all participants.


Emergency Procedures: Have clear procedures for emergencies (e.g., fire, medical emergencies).

Post-Workshop Evaluation

Feedback Collection: Methods for collecting feedback from participants.

Incident Reporting: Procedures for reporting any incidents or near misses.

Review and Improvement: Process for reviewing feedback and incidents to improve future workshops.

The logo for Hospital Rooms Digital Art School is a circular emblem. The words "HOSPITAL ROOMS" are written in a large, light grey, sans-serif font around the perimeter of the circle. In the center of the circle, the words "DIGITAL ART SCHOOL" are written in a smaller, light grey, sans-serif font, stacked vertically.

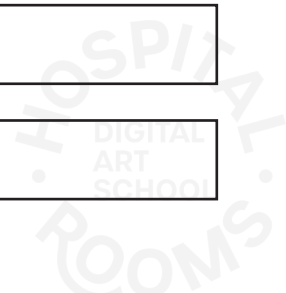
Additional Notes: Any additional information or observations

Assessor Signature:

Date:

Supervisor/Manager Signature:

Date:





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